

Online registration with WPS is easy.
Simply follow these steps to access your individual member information.

GETTING STARTED

- Enter www.wpsic.com into your internet browser address bar.
- Click the “Register” link in the top right corner of the page.
- On the *How to Register* page, press the “Click here to go to the registration form” link.
- Read the disclaimer that follows and press “I agree.”



HOW TO REGISTER

- On the *Member Area Registration* page, fill out your member information.
- Pick a username and password that will be easy for you to remember (do not use your member number).
- Your username must be at least 6 characters long, and can contain numbers and letters. No special characters may be used in your username.
- Your password must be at least 9 characters long, and must contain 2 uppercase letters, 2 lowercase letters, 2 numbers, and 2 of the following special characters: pound sign (#), dollar sign (\$), percent sign (%), ampersand (&), underscore (_), or dash (-).
- Some examples for incorporating special characters include using the \$ sign instead of an S, the number zero instead of an O, or the number 1 instead of an I.
- You will receive an email from WPS that contains a link. Click on this link to activate your account.

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LOG IN

- Return to the WPS home page, and click the “Members” link.
- Press the “Go to your account” button in the top left part of the menu.
- On the next screen, enter the username and password you created when registering, then press “Login.”
- If you cannot remember the username and password you created during the registration process, call 888-915-5477 for assistance.*



MEMBER OPTIONS

After logging in you will find helpful tools on the left side of your screen, including:

- Your Claim Information
- Your Eligibility Benefits
- Find a Doctor in Your Network
- Update Your Profile



Note: As an added security measure and to help ensure your privacy you will be prompted to change your password every 60 days.

***Need help? Contact WPS Member Services Web Support toll-free at 1-888-915-5477, Monday - Friday, 8:00am - 4:00pm (CST).**

For more information, please contact your agent, or call WPS at 1-866-297-4977.

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