

WINDOWS HYPERTERMINAL

CREATING A SEND-RECEIVE PROGRAM

Windows 95 through current version comes with free software, called HyperTerminal, that you can use to transmit your claims and receive claim reports and other information from the WPS Bulletin Board System (BBS). This excludes Windows Vista programs.

To access:

At your Desktop:

1. Click on START button
2. Click on PROGRAM FILES
3. Click on ACCESSORIES
4. Click on COMMUNICATIONS
5. Click on HYPERTERMINAL

You may get a screen asking you if you would like to make Hyperterminal your default.

Select NO

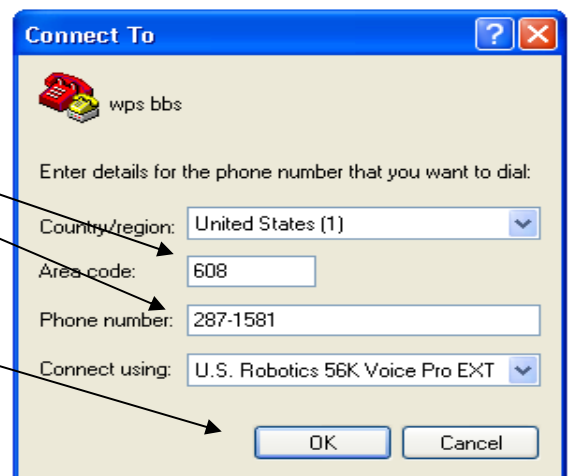
A screen will appear where you will be asked to enter a name for the new connection and choose an ICON.

At the Name line Type: WPS BBS
You can choose any icon that is shown but the first one (with two telephones) is fine.
Then press OK



The next screen asks for a phone number.

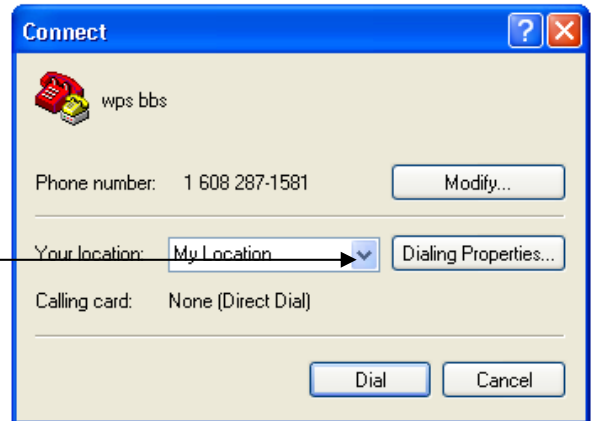
Type: 608 in the Area Code,
Type: 287-1581 in the Phone Number,
(The Connect using box should indicate a brand name of your modem, do not change.)
Then press OK



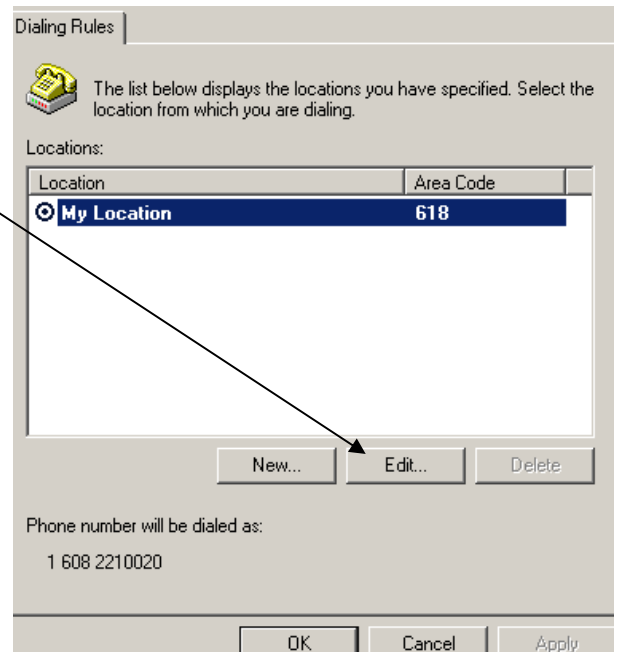
The next screen shows the phone number you created on the previous screen. Verify the number is correct. If correct, skip the next 3 screens.

If you need to dial 9 (i.e.) for an outside line, or enter an access code for long distance continue:

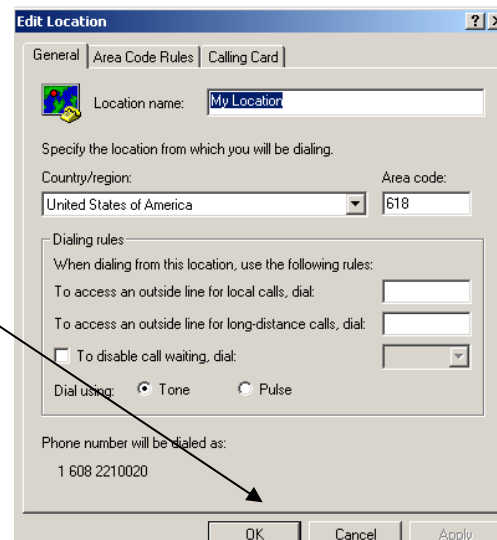
click on Dialing Properties



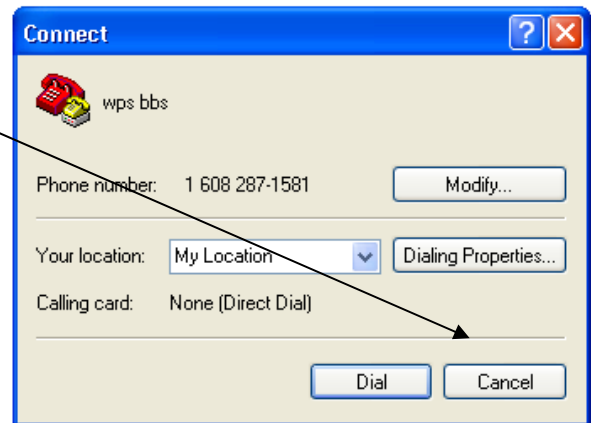
Highlight your location, then click on Edit



Make additions, then click OK



If phone number is correct, click on cancel.



Click on the “X” at the upper right of the screen. You will be asked if you want to save the changes you have made. Press the “YES” button.

The HyperTerminal folder will now contain an additional ICON named “WPSBBS”

The path for this folder is shown at this time. Make a note as to location.