



WPS WEB SITE GROUP SECURITY FORM AND USER AGREEMENT

For access to the WPS Employer area for groups of less than 100 employees

I. Group Leader Information (for access to the WPS Employer area)

Group Name: _____ Group Number: _____

Group Administrator Name: _____

Phone: _____ Email Address: _____

II. Access Requested (check all that apply)

- Eligibility/Terminations (any group size)
- Employee Application (any group size)
- Medical ID Card Request (any group size)
- Online Enrollment (available to groups with over 50 health insureds)
- Datadashboard (available to groups with over 50 health insureds)

III. Agreement Terms

This WPS Web Site Group Security Form and User Agreement (the "Agreement") is entered into, as of the date of the last signature below, among Wisconsin Physicians Service Insurance Corporation, including its wholly owned subsidiary, the EPIC Life Insurance Company (referred to collectively as "WPS"), the employee group identified below (the "Group") and the undersigned group leader (the "Group Leader").

- 1) WPS appoints the Group Leader as a nonexclusive user of the WPS Information System (the "System"). The Group Leader is authorized to access the designated WPS web site, by means of a secure user ID and password, to utilize secured web functionality. The Group Leader agrees to keep the Group Leader's password secure.
- 2) The Group Leader agrees to notify WPS, and complete a new WPS Web Site Group Security Form and User Agreement, if the Group or Group Leader's responsibilities are terminated.
- 3) This signed Agreement, or any questions related to this Agreement, shall be mailed to: Member Services, Attn: Employer Access Form, 1717 W Broadway, PO Box 8190, Madison WI 53708-8190.
- 5) This Agreement may not be modified or changed orally. All modifications must be in writing and signed by the parties.

- 6) The System contains sensitive, confidential and proprietary medical benefit plan and financial information and must be protected against unauthorized disclosure, release, modification or other action. By entering into this Agreement, the Group and the Group Leader agree to treat information as confidential and to preserve its confidentiality in accordance with all applicable state and federal laws and with WPS' rules and procedures for the users of the System. The Group and Group Leader also understand and agree that information is subject to change, information does change, and that WPS relies on information provided by other sources not within WPS' control. As a result, WPS makes no warranty or guarantee concerning the accuracy or reliability of the information accessible on the WPS web site or on any other web sites to which the WPS web site is linked.

- 7) The Group shall be fully liable for any violation of this Agreement by the Group Leader or any person acting as an employee, agent or independent contractor for the Group.

- 8) By executing this Agreement below, the Group and the Group Leader agree to all terms and conditions of this Agreement. If these terms and conditions are violated, WPS may revoke the access rights of any user, without advance notice.

Group Leader Name

Group Leader's Signature and Date

Signature of Owner or Officer of Employee Group

WPS Signature and Date