

## American National Standards Institute X12N 834 Benefit Enrollment and Maintenance, Version 004010X095A1, Companion Document

The Health Insurance Portability and Accountability Act (HIPAA) requires that all health insurance payers in the United States comply with the EDI standards for health care as established by the Secretary of Health and Human Services. The ANSI X12N 834 implementation guide has been established as the standard for compliance for health premium payment/remittance. The implementation guides for each HIPAA standard transaction are available electronically at [www.wpc-edi.com](http://www.wpc-edi.com).

The following information is intended to serve only as a companion document to the HIPAA ANSI X12N 834, version 004010X095A1 implementation guide. The use of this document is solely for the purpose of clarification for the 834 Benefit Enrollment and Maintenance.

The information describes specific requirements to be used for processing the 834 transaction in the WPS/EPIC Insurance Corporation system. The information in this document is subject to change. Changes will be communicated on the WPS/EPIC web site: [www.wpsic.com](http://www.wpsic.com). This companion document supplements, but does not contradict, any requirements in the X12N 834 version 004010X095A1 implementation guide. Additional companion documents/trading partner agreements will be developed for use with other HIPAA standards as they become available.

### LANGUAGE

The incoming 834 transactions utilize delimiters from the following list: >,\*,~,^,| and :. Submitting delimiters not supported within this list may cause an interchange to be rejected. You must submit incoming 834 Benefit Enrollment and Maintenance data using the basic character set as defined in Appendix A of the 834 Implementation Guide.

We suggest retrieval of the ANSI 997 functional acknowledgment files on or before the first business day after the 834-benefit enrollment and maintenance file is submitted, but no later than five days after the file submission.

WPS/EPIC will return '004010X095' as the version in GS08 (Version Release/Industry Identifier Code) of the 997.

All dates that are submitted on an incoming 834 transaction should be valid calendar dates in the appropriate format based on the respective qualifier. Failure to submit a valid calendar date will cause the transaction to be rejected.

WPS/EPIC will convert all lower case characters submitted on an inbound 834 file to upper case when sending data to the WPS/EPIC system.

WPS/EPIC will reject an interchange (transmission) that does not have the appropriate ID as assigned by WPS/EPIC in ISA06 (Interchange Sender Id) & GS02 (Application sender code). The appropriate Id is the WPS assigned Bulletin board account #, left justified and space filled.

WPS/EPIC requires ISA08 & GS03 to be the value of “WPS” or “EPIC” in the <b>first 4 positions</b> . Anything else will cause the transaction to be rejected.
WPS/EPIC expects BGN03 to be equal to today’s date or prior. A future date will cause the transaction to be rejected.
WPS/EPIC expects BGN06 to be blank on first time submission files.
WPS/EPIC requires REF02 (Transaction Set Policy Number) be their WPS Group number.
WPS/EPIC requires a DTP segment (file effective date). If not included, the transaction will be rejected.
WPS/EPIC will truncate N102 to the first 40 characters (Loops 1000A, 1000B, 1000C)
WPS/EPIC requires our tax-identification number in element N104 (Loop 1000B) without the hyphen WPS Tax Id = 391268299. EPIC Tax-Id = 391502108 If not included, the transaction will be rejected.
WPS/EPIC will allow up to 10 bytes in ACT01 and ACT06 (Loop 1100C). If this is exceeded, the transaction will be rejected.
WPS/EPIC acceptable values for INS02 01, 09, 10, 15, 17, 18, 19, 24, 25 and 53 (Loop 2000). Any other value will cause the transaction to be rejected.
WPS/EPIC acceptable values for INS04 are 01, 02, 03, 04, 05, 07, 08, 09, 10, 14, 16, 17, 20, 22, 25, 26, 27, 28, 29, 32, 41, 43 and XT (Loop 2000). Any other value will cause the transaction to be rejected.
WPS/EPIC requires a value of A or C in INS05 (Loop 2000). Any other value will cause the transaction to be rejected.
WPS/EPIC requires a value of FT, L1, PT, RT or TE for INS08 (Loop 2000). Any other value will cause the transaction to be rejected.
WPS/EPIC requires that INS12 be a valid 8 byte date (Loop 2000). Invalid dates will cause the transaction to be rejected.
WPS/EPIC requires the REF segment (Loop 2000, Member Policy Number) be the WPS Group number. Any other value will cause the transaction to be rejected.
WPS/EPIC requires that REF02 (Loop 2000, REF01 with a value of 0F) have a 9 digit maximum. Exceeding this maximum will cause the transaction to be rejected.
WPS/EPIC requires that REF02 (Loop 2000, REF01 with a value of 1L) be the current member policy number, which is the member’s WPS Group number.
WPS/EPIC accepts values of 17, 23, DX, F6, Q4 and ZZ in REF01 (Loop 2000, Member Identification Number). Any other value will cause the transaction to be rejected.
WPS/EPIC expects the WPS Division number in REF02 (Loop 2000, Member Identification Number) when the value in REF01 = 17. Any other value will cause the transaction to be rejected.
WPS/EPIC expects the WPS Class Code in REF02 (Loop 2000, Member Identification Number) when the value in REF01 = 3H. Any other value will cause the transaction to be rejected

WPS/EPIC expects the WPS Department or Agency code in REF02 (Loop 2000, Member Identification Number) when the value in REF01 = DX. Any other value will cause the transaction to be rejected
WPS/EPIC requires inclusion of a DTP segment (Loop 2000, Member Level Dates)
WPS/EPIC requires the inclusion of all applicable dates in the DTP segment (Loop 2000, Member Level Dates).
WPS/EPIC requires that DTP03 (Loops 2000, 2200, 2300, 2320) be a valid 8 byte date. Invalid dates will result in the transaction being rejected.
WPS/EPIC will truncate NM103 (Loops 2100A, 2100B, 2100D, 2100F, 2100G) to the first 20 characters.
WPS/EPIC will truncate NM104 (Loops 2100A, 2100B, 2100D, 2100F, 2100G) to the first 10 characters.
WPS/EPIC will truncate NM105 (Loops 2100A, 2100B, 2100D, 2100F, 2100G) to the first character (middle initial).
WPS/EPIC requires a value of “34” in NM108 (Loops 2100A, 2100B). Any other value will cause the transaction to be rejected.
WPS/EPIC requires that NM109 be 9 characters (Loops 2100A, 2100B, 2100D, 2100F, 2100G) without any hyphens. Varying from this length will result in the transaction being rejected. This should equal the Employee’s WPS Customer number.
WPS/EPIC will truncate N301 (Loops 2100A, 2100C, 2100D, 2100E, 2100F, 2100G) to the first 35 characters.
WPS/EPIC will truncate N302 (Loops 2100A, 2100C, 2100D, 2100E, 2100F, 2100G) to the first 35 characters. Should be used if address line 1 extends beyond 35 characters.
WPS/EPIC will truncate N401 (Loops 2100A, 2100C, 2100D, 2100E, 2100F, 2100G) to the first 15 characters.
WPS/EPIC requires that DMG02 (Loops 2100A, 2100B) be a valid 8 byte date and be equal to today’s date or earlier. Invalid dates will result in the transaction being rejected.
WPS/EPIC requires that DMG03 (Loops 2100A, 2100B) have a value of F or M. Blank or any other value will cause the transaction to be rejected.
WPS/EPIC requires ICM01 (Loop 2100A) contain 1, 4, 7, H or U. Any other value will cause the transaction to be rejected.
The WPS/EPIC data definition for ICM02 (Loop 2100A) is PIC 9(7)V99. Please submit the data in this format, left justified. Failure to supply this format will cause the data to be translated incorrectly. Example: \$952.20 should be submitted as 952.20.
The WPS/EPIC data definition for ICM03 (Loop 2100A) is PIC 9(3)V99. Please submit the data in this format, left justified. Failure to supply this format will cause the data to be translated incorrectly. Example: 56.5 should be submitted as 56.50.
WPS/EPIC data definition for ICM05 (Loop 2100A) is PIC 9(3)V99. Please submit the data in this format, left justified. Failure to supply this format will cause the data to be translated incorrectly. Example: 7.2 should be submitted as 7.20.
The WPS/EPIC data definition for AMT02 (Loop 2100A) is PICS 9(7)V99. Please submit the data in this format, left justified. Failure to supply this format will cause the data to be translated incorrectly.

Example: \$4526.00 should be submitted as 4526.00.
WPS/EPIC data definition for HLH02 (Loop 2100A) is PIC 9(3)V99. Please submit the data in this format, left justified. Failure to supply this format will cause the data to be translated incorrectly. Example: 64.5 inches should be submitted as 64.50.
WPS/EPIC data definition for HLH03 (Loop 2100A) is PIC 9(3)V99. Please submit the data in this format, left justified. Failure to supply this format will cause the data to be translated incorrectly. Example: 196 pounds should be submitted as 196.00.
WPS/EPIC requires a value of 001, 002, 021, 024, 025 or 030 in HD01 (Loop 2300). Any other value will cause the transaction to be rejected. Use 002 for any never effective or mistake records.
WPS/EPIC valid values for HD03 (Loop 2300) are DEN, EPO, HMO, HLT, LTD, MM, MOD, PDG, POS, STD, VIS Any other value will cause the transaction to be rejected.
The WPS/EPIC data definition for AMT02 (Loop 2300) is PIC 9(7)V99. Please submit the data in this format, left justified. Failure to supply this format will cause the data to be translated incorrectly. Example: \$10,202.10 should be submitted as 10202.10.
WPS/EPIC requires the Care System # in LX01 (Loop 2310), if Members Choice Coverage.
WPS/EPIC requires the Primary Care Physician/Clinic # in NM109 (Loop 2310), if Member's Choice Coverage.
WPS/EPIC requires segment N1 in Loop 2320, if COB03 of Loop 2320 = 1.
Compression of files using PKZIP is supported for transmissions between the submitter and Wisconsin Physicians Service.