



**WPS<sup>®</sup> Certification Request/Initial Outpatient Behavioral Health Treatment Plan– Confidential**

| Identifying Data                                    | DSM-IV Diagnosis  |
|---|---|
| Patient's Name _____                                | <b>Axis I:</b> / / / ./ / / / / / / / / / / / / / /       |
| Sex: { } Female { } Male                            | <b>Axis II:</b> / / / ./ / / / / / / / / / / / / / /      |
| Subscriber #: _____ Date of Birth: _____            | <b>Axis III:</b> _____                                    |
| Provider's Name/Credentials: _____                  | <b>Axis IV:</b> _____                                     |
| Clinic Name: _____                                  | <b>Axis V:</b> Current: _____ Highest in last year: _____ |
| Address: _____                                      | Expected GAF at Discharge: _____                          |
| City State/Zip: _____                               |   |
| Fax #: _____ Phone #: _____                         |   |
| Billing Tax ID #: _____                             |   |
| Date of Intake: _____ Total Sessions to date: _____ |   |
| Date of last session: _____ Referral Source: _____  |   |

**Treatment Plan**

| <p><b>I. Initial Goals</b><br/>(Focal goals for treatment: specific, measurable, timely)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>   | <p><b>IV. Treatment Modality &amp; Frequency of Service</b></p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Psychiatric Codes &amp; Treatment Requested</th> <th style="text-align: left;">Frequency/Month</th> <th style="text-align: left;"># of sessions requested</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> 908 _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> 908 _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td colspan="3"><b>Evaluation and Management Codes</b></td> </tr> <tr> <td><input type="checkbox"/> 99 _____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Other _____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table> <p><b>Additional Clinical Information:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> | Psychiatric Codes & Treatment Requested | Frequency/Month                                | # of sessions requested                | <input type="checkbox"/> 908 _____                | _____ | _____  | <input type="checkbox"/> 908 _____ | _____   | _____ | <b>Evaluation and Management Codes</b> |  |  | <input type="checkbox"/> 99 _____ | _____ | _____ | <input type="checkbox"/> Other _____ | _____ | _____ |
|---|---|---|--|--|---|-------|--|------------------------------------|---|-------|--|--|--|-----------------------------------|-------|-------|--------------------------------------|-------|-------|
| Psychiatric Codes & Treatment Requested   | Frequency/Month   | # of sessions requested                 |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> 908 _____  | _____   | _____                                   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> 908 _____  | _____   | _____                                   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <b>Evaluation and Management Codes</b>  |   |   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> 99 _____   | _____   | _____                                   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> Other _____  | _____   | _____                                   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <p><b>II. Treatment Provided</b> (check all that apply)</p> <table style="width:100%;"> <tr> <td><input type="checkbox"/> Psychiatric Evaluation</td> <td><input type="checkbox"/> Family Therapy</td> </tr> <tr> <td><input type="checkbox"/> Medication Management</td> <td><input type="checkbox"/> Group Therapy</td> </tr> <tr> <td><input type="checkbox"/> Individual Psychotherapy</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other (Specify) _____</td> <td></td> </tr> </table> | <input type="checkbox"/> Psychiatric Evaluation   | <input type="checkbox"/> Family Therapy | <input type="checkbox"/> Medication Management | <input type="checkbox"/> Group Therapy | <input type="checkbox"/> Individual Psychotherapy |       | <input type="checkbox"/> Other (Specify) _____ |                                    | <p><b>III. Expected Outcome &amp; Prognosis</b></p> <p><input type="checkbox"/> Return to normal functioning</p> <p><input type="checkbox"/> Expect improvement, anticipate less than normal functioning</p> <p><input type="checkbox"/> Relieve acute symptoms, return to baseline functioning</p> <p><input type="checkbox"/> Maintain current status/prevent deterioration</p> |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> Psychiatric Evaluation   | <input type="checkbox"/> Family Therapy   |   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> Medication Management  | <input type="checkbox"/> Group Therapy  |   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> Individual Psychotherapy   |   |   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
| <input type="checkbox"/> Other (Specify) _____  |   |   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |
|   | <p>Providers Signature _____ Date Prepared _____</p>  |   |  |  |   |       |  |                                    |   |       |  |  |  |                                   |       |       |                                      |       |       |



# Certification Request/Initial Outpatient Behavioral Health Treatment Plan- Confidential

## ASSESSMENT

**Previous Treatment** (Check all that apply.)

|   |   |                           |
|---|---|---------------------------|
| <b>Substance Abuse</b>                              | <b>Other Psychiatric</b>                            | <b>Presenting Problem</b> |
| <input type="checkbox"/> None                       | <input type="checkbox"/> None                       | _____                     |
| <input type="checkbox"/> Outpatient                 | <input type="checkbox"/> Outpatient                 | _____                     |
| <input type="checkbox"/> Inpatient                  | <input type="checkbox"/> Inpatient                  | _____                     |
| <input type="checkbox"/> One prior admission        | <input type="checkbox"/> One prior admission        | _____                     |
| <input type="checkbox"/> 2 or more prior admissions | <input type="checkbox"/> 2 or more prior admissions | _____                     |
| <input type="checkbox"/> Within last 12 months      | <input type="checkbox"/> Within last 12 months      | _____                     |

**Current Signs & Symptoms** (Check all that apply. Those not checked will be assumed absent).

|  |  |  |
|--|--|--|
| <b>Depression</b>  | <b>Mania</b>   | <b>Anxiety</b>   |
| <input type="checkbox"/> Depressed mood                    | <input type="checkbox"/> Increased Energy                                  | <input type="checkbox"/> Generalized                     |
| <input type="checkbox"/> Decreasing Energy                 | <input type="checkbox"/> Insomnia  | <input type="checkbox"/> Panic/Phobias                   |
| <input type="checkbox"/> Hopeless/Helpless                 | <input type="checkbox"/> Irritability/Expansive Mood                       | <input type="checkbox"/> Obsessions/Compulsion           |
| <input type="checkbox"/> Worthless/Guilt                   | <input type="checkbox"/> Grandiosity/Hyperreligiosity                      | <input type="checkbox"/> PTSD Symptoms                   |
| <input type="checkbox"/> Appetite (up/down)                | <input type="checkbox"/> Pressured Speech                                  | <input type="checkbox"/> Somatic Complaints              |
| <input type="checkbox"/> Sleep (up/down)                   | <input type="checkbox"/> Racing Thoughts                                   |  |
| <input type="checkbox"/> Psychomotor/Retardation/Agitation | <input type="checkbox"/> Racing thoughts/flight of ideas                   |  |
| <b>Personality Disorder</b>                                | <b>Substance Abuse</b>   | <b>Other</b>   |
| <input type="checkbox"/> Unjustified                       | <input type="checkbox"/> Loss of Control of Dosage                         | <input type="checkbox"/> Hyperactivity/Attention Deficit |
| <input type="checkbox"/> Emotional detachment              | <input type="checkbox"/> Amnesic Episodes                                  |  |
| <input type="checkbox"/> Oddness & eccentricities          | <input type="checkbox"/> Legal Problems                                    | <input type="checkbox"/> Conduct Disorder                |
| <input type="checkbox"/> Disregard for law                 | <input type="checkbox"/> Substance Related/Medical problems                | <input type="checkbox"/> Oppositionalism                 |
| <input type="checkbox"/> Recurring self-injuries           | <input type="checkbox"/> Illicit Drug Use                                  | <input type="checkbox"/> Concomitant Medical Problem     |
| <input type="checkbox"/> Attention Seeking                 |  | <input type="checkbox"/> Dementia                        |
| <input type="checkbox"/> Sense of entitlement              |  | <input type="checkbox"/> Impulsiveness                   |
| <input type="checkbox"/> Avoidant behavior                 | <b>Psychosis</b>   | <input type="checkbox"/> Risk Taking Behavior            |
| <input type="checkbox"/> Dependency                        | <input type="checkbox"/> Hallucinations                                    | <input type="checkbox"/> Separation Problems             |
| <input type="checkbox"/> Perfectionism                     | <input type="checkbox"/> Delusions   | <input type="checkbox"/> Bulimia/Anorexia                |
| <input type="checkbox"/> Passive resistance                | <input type="checkbox"/> Disorganized Thought Processes/ Loose Association |  |
| <input type="checkbox"/> Enduring traits of:               |  |  |

**Functioning**

**Clinical Global Impression (CGI): Impairment Levels**

|   |                                 |                                      |  |
|---|---------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Normal/No Impairment | <input type="checkbox"/> Slight | <input type="checkbox"/> Mild        | <input type="checkbox"/> Moderate          |
|   | <input type="checkbox"/> Severe | <input type="checkbox"/> Very Severe | <input type="checkbox"/> Maximal/ Profound |

**Check functioning domains that are currently impaired and are treatment targets:**

|   |  |
|---|--|
| <input type="checkbox"/> Marriage/Relationship/Family                                 | <input type="checkbox"/> Job/School Performance            |
| <input type="checkbox"/> Friendships/Peer relationships                               | <input type="checkbox"/> Disability leave                  |
| <input type="checkbox"/> Financial Situation  | <input type="checkbox"/> Job/School Jeopardy               |
| <input type="checkbox"/> Physical Health  | <input type="checkbox"/> Hobbies/Interest/Play Activities  |
| <input type="checkbox"/> Ability to Concentrate                                       | <input type="checkbox"/> Ability to Control his/her temper |
| <input type="checkbox"/> Activities of Daily living (personal hygiene, bathing, etc.) |  |
| <input type="checkbox"/> Eating Habits  |  |
| <input type="checkbox"/> Weight loss ____ Lbs.  | <input type="checkbox"/> Weight gain ____ lbs              |
| <input type="checkbox"/> Current Weight ____  | Height ____  |
| <input type="checkbox"/> Sleeping Habits  |  |
| <input type="checkbox"/> Difficulty Falling Sleep                                     | <input type="checkbox"/> Difficulty Staying Asleep         |
| <input type="checkbox"/> Early Morning Awakening                                      |  |
| <input type="checkbox"/> Sexual Function  |  |
| <input type="checkbox"/> Legal Problems   |  |
| <input type="checkbox"/> Other: _____   |  |

**Mental Status**

**Appearance:**

|                                 |                                     |                                      |   |
|---------------------------------|-------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> Normal | <input type="checkbox"/> Disheveled | <input type="checkbox"/> Abn. Speech | <input type="checkbox"/> Poor Eye Contact |
|---------------------------------|-------------------------------------|--------------------------------------|---|

**Affect:**

|  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| <input type="checkbox"/> Appropriate   | <input type="checkbox"/> Blunted | <input type="checkbox"/> Labile |
| <input type="checkbox"/> Inappropriate | <input type="checkbox"/> Tearful |                                 |

**Mood:**

|                                    |                                   |                                    |
|------------------------------------|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Euthymic  | <input type="checkbox"/> Anxious  | <input type="checkbox"/> Depressed |
| <input type="checkbox"/> Irritable | <input type="checkbox"/> Euphoric |                                    |

**Sensorium:**

|                                 |                                   |
|---------------------------------|-----------------------------------|
| <input type="checkbox"/> Intact | <input type="checkbox"/> Impaired |
|---------------------------------|-----------------------------------|

**Memory:**

|                                 |  |
|---------------------------------|--|
| <input type="checkbox"/> Intact | <input type="checkbox"/> Impaired: Intermediate/Short-Term |
|---------------------------------|--|

**Thought Content:**

|                                       |   |                                    |
|---------------------------------------|---|------------------------------------|
| <input type="checkbox"/> Unremarkable | <input type="checkbox"/> Endorses Suicidal/Homicidal Ideation | <input type="checkbox"/> Delusions |
|---------------------------------------|---|------------------------------------|

**Thought Process:**

|  |   |  |
|--|---|--|
| <input type="checkbox"/> Linear          | <input type="checkbox"/> Non-linear         | <input type="checkbox"/> Hallucinations/Auditory |
| <input type="checkbox"/> Flight of ideas | <input type="checkbox"/> Loose Associations | Visual, Tactile, Olfactory                       |

**Judgement:**

|                                 |                                   |
|---------------------------------|-----------------------------------|
| <input type="checkbox"/> Normal | <input type="checkbox"/> Impaired |
|---------------------------------|-----------------------------------|

**Symptoms of current episode have been present for:**

|  |                                     |                                      |  |
|--|-------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Less than 1 month | <input type="checkbox"/> 1-6 months | <input type="checkbox"/> 7-11 months | <input type="checkbox"/> 12 months or more |
|--|-------------------------------------|--------------------------------------|--|

**Risk Assessment (check all that apply)**

**Suicidality**

|                                      |  |                               |                                |
|--------------------------------------|--|-------------------------------|--------------------------------|
| <input type="checkbox"/> Not present | <input type="checkbox"/> Ideation      | <input type="checkbox"/> Plan | <input type="checkbox"/> Means |
|                                      | <input type="checkbox"/> Prior Attempt | Date of prior attempt         | _____                          |

**Homicidality**

|                                      |  |                               |                                |
|--------------------------------------|--|-------------------------------|--------------------------------|
| <input type="checkbox"/> Not present | <input type="checkbox"/> Ideation      | <input type="checkbox"/> Plan | <input type="checkbox"/> Means |
|                                      | <input type="checkbox"/> Prior Attempt | Date of prior attempt         | _____                          |

**Other risk behaviors (including high risk sexual activity)**

**Are there other individuals at risk?**  No  Yes

**Medications: (list all medications)**

Thank you for completing this form. **Please include any other information you may feel is appropriate on Additional paper.**

**Return form to:**  
WPS  
Medical Affairs  
1717 W. Broadway, Madison, WI 53713  
Phone: (800)333-5003 Fax: (608)226-4711